

Thank you for volunteering at St. Eleanor. We appreciate your time and your efforts to help us maintain a safe environment at our parish. All volunteers who may have occasional contact with youth (ministries such as lectors, extraordinary ministers and musicians) are required to submit copies of the following items **PRIOR** to beginning their service:



1. \_\_\_\_\_ **PA State Police Background Check.** Valid for 5 years.  
<https://epatch.state.pa.us/Home.jsp>

2. \_\_\_\_\_ **Child Abuse History Check.** Valid for 5 years.  
<https://www.compass.state.pa.us/cwis/public/home>

For your 1<sup>st</sup> time in the system, you must create an individual account. You will then be prompted to create a keystone ID, which will serve as your username.

3. \_\_\_\_\_ **PA Residency Affidavit:** If you have lived in PA for the past 10 years, review and sign the attached form (a trusted adult can sign as your witness).  
<https://childyouthprotection.org/docs/disclosure%20statement%20volunteers.pdf>

\*\*If you have *not* lived in PA for the past 10 years continuously, you are required to submit to an FBI fingerprint check. You can get information about how to obtain this and where to go to get yourself fingerprinted at <https://uenroll.identogo.com/>

\_\_\_\_\_ **Mandated Reporter Acknowledgment:** This following form acknowledges your agreement to report any suspected child abuse and that you've read the attached [brochure](https://childyouthprotection.org/docs/MRT_English-Without-Printer-Marks.pdf) ([https://childyouthprotection.org/docs/MRT\\_English-Without-Printer-Marks.pdf](https://childyouthprotection.org/docs/MRT_English-Without-Printer-Marks.pdf))

4. giving you tips on how to spot abuse and what it means to be a Mandated Reporter. This attached form needs to be signed and submitted only once.

Please contact Laura Jusko in the parish office with any questions or if you need any assistance in gathering your documentation.

610.489.1647

[ljusko@steleanor.com](mailto:ljusko@steleanor.com)



**ARCHDIOCESE OF PHILADELPHIA**

**Mandated Reporter Acknowledgement Form**

**For Priests, Deacons, Religious Pastoral Ministers, Administrators, Staff and Volunteers who have direct contact with children.**

By my signature below, I hereby acknowledge that I am now, or may in the future be, considered a mandated reporter under the laws of the Commonwealth of Pennsylvania based upon my ministry, work or status as a volunteer with the Archdiocese of Philadelphia, or an entity, school or organization affiliated with the Archdiocese of Philadelphia.

I further hereby acknowledge that I have received and reviewed the Archdiocese of Philadelphia's policies regarding mandated reporting effective November 2014 as outlined in the Mandated Reporting brochure.

I understand that my failure to report suspected child abuse in accordance with all applicable Pennsylvania laws and Archdiocesan policy may result in penalties being imposed upon me under Pennsylvania law and/or Archdiocesan policy.

**Print Full Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Place of Service:** \_\_\_\_\_